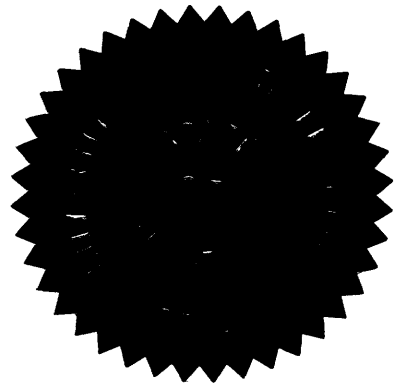


**MINUTES**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**May 7, 2005**



## MINUTES

### UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

May 7, 2005

The University of Southern Indiana Board of Trustees met in regular session on Saturday, May 7, 2005, in the University Conference Center. Present were Chair J. David Huber and Trustees Bruce H. Baker, Mark A. Day, G. Patrick Hoehn, Frank F. McDonald II, Harolyn G. Torain, Samuel J. Tucker, and James L. Will Sr. Also in attendance were President H. Ray Hoops; Vice President for Governmental Relations Cynthia S. Brinker; Provost and Vice President for Academic Affairs Linda L.M. Bennett; Vice President for Student Affairs Robert W. Parrent; Vice President for Business Affairs and Treasurer Mark Rozewski; Vice President for Advancement Sherrienne M. Standley; Faculty Senate Chair Mark Krahlung; and Student Government Association President Scott Carr.

There being a quorum present, the meeting was called to order at 2:05 p.m.

#### SECTION I - GENERAL AND ACADEMIC MATTERS

##### A. APPROVAL OF MINUTES OF MARCH 3, 2005, MEETING

On a motion by Mr. Baker, seconded by Mrs. Torain, the minutes of the Board of Trustees meeting on March 3, 2005, were approved.

##### B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The annual meeting and the next regular meeting of the Board of Trustees was set for Thursday, July 7, 2005, on campus.

##### C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

The Long-Range Planning Committee met prior to the Board of Trustees meeting on May 7, 2005. Committee Chair Bruce Baker reported that the committee heard reports from outgoing Student Government Association (SGA) President Eric Sharp, outgoing Activities Programming Board (APB) President Nick Lindy, and Dr. Robert Parrent, vice president for Student Affairs. Mr. Sharp provided an overview of the programs SGA supported in 2004-2005, including the USI vs. UE exhibition game; Alcohol Awareness Week, and sponsorship of a gubernatorial candidate's visit to campus. Mr. Lindy reviewed APB events, including a concert by singer Gavin DeGraw, a midnight breakfast/chill out, and the distribution of USI basketball cards in support of athletics. Mr. Baker reported that Dr. Parrent spoke about a variety of activities in Student Affairs, including SpringFest, automatic qualifiers for the University Honors Program, and the growth of the University-wide diversity series, THREADS. Mr. Baker noted that 2004-2005 was a year of increased student involvement and engagement and plans are in place for 2005-2006 to continue that trend.

##### D. PRESIDENT'S REPORT

President Hoops began his report with comments about the Commencement weekend, a time that is always event-filled as the University celebrates the accomplishments of the many members of our University family. He reported that on May 8, 2005, USI will graduate the largest class ever, including 10 graduating with highest honors, a perfect 4.0 grade point average; 84 with high honors, 3.8 GPA and up; and 110 with honors, 3.6 GPA and up; and 14 graduates of the University Honors Scholars program.

He reported that during the Commencement ceremony, the University will bestow the President's Medal – the highest award given a graduating senior – on Trustee Sam Tucker, who graduates with high honors while receiving a Bachelor of Science in chemistry and a Bachelor of Arts in marketing. He joined the trustees in acknowledging Mr. Tucker on the receipt of the high honor for which the faculty chose him. President Hoops

also noted that the University will recognize Dr. Timothy Schibik with the Integra Bank Distinguished Professor Award, and will confer an honorary doctorate on the commencement speaker, Charles C. Huppert, a World War II prisoner of war who helped engineer the "great escape" from a Nazi prison camp and later settled in Evansville.

Dr. Hoops concluded his report on Commencement activities by announcing that on the evening of May 7, 2005, the Alumni Association will salute the Class of 2005 and present awards to alumni and faculty who have made extraordinary contributions to the University and the Alumni Association. Among the recipients is former trustee Bob Swan.

He thanked the trustees who attended this year's Association of Governing Boards annual conference, and reported that from trustee and staff reports, the speakers were exceptional and the seminars worthwhile. He expressed appreciation for the time it takes trustees to participate in this important educational opportunity.

President Hoops reported that since the last meeting of the Board of Trustees, Student Government Association elections were held and Scott Carr was elected to serve as next year's SGA president. He welcomed Mr. Carr to the Board table and acknowledged the accomplishments of outgoing SGA president Eric Sharp. On behalf of all the trustees and officers, President Hoops expressed appreciation to Mr. Sharp for his leadership of SGA during the 2004-2005 academic year and to SGA for its steady and positive progress at USI.

He called on Scott Carr for a report from the Student Government Association. Mr. Carr reported that SGA recently held its first general association meeting and scheduled two retreats for the summer months. At the recent Student Leadership Awards and Recognition Ceremony, the following awards were presented: Faculty Member of the Year, Peter Cashel-Cordo; Administrator of the Year, Robert Ruble; and Staff Member of the Year, Kim Schauss. Spirit of the Eagle Awards for individuals and groups who have brought regional, state, or national recognition to USI went to student Nick Lindy; alumna Tina Kern-Raibley; the men's basketball team and Coach Rick Herdes; and Provost Linda Bennett. Mr. Carr expressed his appreciation for the opportunity to serve SGA and looks forward to the challenges of leadership. He noted that the organization will continue to allow the student voice to be heard and will continue to nurture a positive relationship between the student body and the administration. He concluded by reporting that SGA has plans for a welcome dinner for new students during Welcome Week and a joint event with the Interfraternity Council.

President Hoops called on Faculty Senate Chair Mark Krahling for a report. Dr. Krahling reported that Faculty Senate approved a recommendation that the work of the Faculty and Academic Affairs Committee be divided between two committees. A new committee, the Faculty Research and Awards Committee, will deal with the selection of and policies related to faculty awards. The current Faculty and Academic Affairs Committee will continue to focus on policies related to faculty, academic affairs, and resources of the David L. Rice Library. A report of the Assessment Committee recommends a significant change to the University's assessment program. Dr. Krahling announced that this change will require time and that the Faculty Senate will work with Academic Affairs and University Core Curriculum to implement an assessment program that better reflects the objectives of the core curriculum. He will present a comprehensive report of the activities of the Faculty Senate at the July meeting of the Board of Trustees and will introduce associate professor of economics Peter Cashel-Cordo, who will become the Faculty Senate Chair in August.

President Hoops expressed appreciation to Dr. Krahling for his work in faculty governance. He noted that USI is fortunate to have exceptional faculty leadership and effective interaction between the University administration and its Faculty Senate.

President Hoops called on Provost Bennett to introduce the academic report. Dr. Bennett was pleased to introduce Dr. Omowale Akintunde, associate professor of Teacher Education, to report on a project in which he combined opera with hip-hop as a teaching tool.

Dr. Akintunde reported on a production by Evansville public school students of *Robin's Hood: A Hip-Hopera*, a satirical version of Alfred Lord Tennyson's *Robin Hood*. The purpose of the project was to improve the intellectual, academic, social, and performance skills of youth by employing hip-hop music as the pedagogical catalyst. Dr. Akintunde noted that research has shown that the use of pedagogical devices that emanate directly from a student's social perspective increases the likelihood of student success. Throughout the rehearsal and production of the hip-hopera, students were expected to write their own raps and were responsible for the development of the story line, characterizations, and conflict resolutions. In addition to

giving the trustees an overview of the project, Dr. Akintunde explained its purpose, process, and objectives for educational attainment, which included literacy objectives and included lessons in social studies, music, theatre, and art.

In conclusion, Professor Akintunde expressed his continued enthusiasm for the successful project. He has submitted a qualitative research paper to the National Association of Multicultural Education which he hopes to present at its 2005 conference. The presentation of his research will include a live performance of *Robin's Hood: A Hip-Hopera* by the students.

President Hoops was pleased to announce that Mary Hupfer, USI's Budget Director and Foundation Fiscal Officer, has been promoted to Assistant Vice President for Business Affairs. He joined the trustees in offering Ms. Hupfer best wishes as she begins her new responsibilities.

The president called on Vice President Parrent to report on two Student Affairs initiatives, *Project e-agle* and *I AM USI*. Dr. Parrent reported that in 2003, the University partnered with GoalQuest, a software company that specializes in software to help universities maximize recruitment, enrollment yield, retention, and parent communication. *Project e-agle* (electronic advice for a great learning experience) includes shared messages for parents and students that are sent to their email addresses. Students and parents receive 25 customized "flying lessons" deployed at strategic times during the academic year. Dr. Parrent noted that this approach to communication was selected because of the importance of web development and its use as the preferred medium of many students and parents. The goal is to deliver relevant advice and links to parents that they can use to better understand their child's experience at USI and how they might become more engaged with their student and the University. Additional goals are to build a stronger relationship between parents and the institution and to help manage parent inquiries and feedback. Examples of lesson topics in the series include "Privacy and the Parent's Role", "Safety On and Off Campus", and "Relationships in Transition". Dr. Parrent noted that possible benefits of parental involvement include better grades, more successful academic programs, and higher graduation rates.

He reported that during the first year of *Project e-agle*, the freshman to sophomore retention rate was 61.4 percent for students at large. After the first year, the retention rate for the same students was 63.7 percent. For students whose parents were engaged in the program, the retention rate was 67 percent, and if both students and parents were engaged in the program, students were retained at 78 percent. Dr. Parrent reported that additional GoalQuest programs are being considered for 2005-2006.

Dr. Parrent described *I AM USI*, a new web-based orientation program, as a cutting-edge program that chronicles the transition from high school to college through video interviews with seven freshman students throughout their first year at USI. In the interviews, the students discuss everything from studying to taking mid-terms to doing laundry in an attempt to show prospective students and parents what college life is like at the University of Southern Indiana. The program is developed in-house by the Web Services staff and links important University information, including Admissions and Student Financial Assistance. Dr. Parrent played portions of the video interviews and reported that *I AM USI* will be featured on the USI web site.

In answer to a question about the expected rate of retention for an institution of USI's size, President Hoops reported that in December 2004, he appointed a Task Force on Enrollment and Retention Management. The task force is currently at work to analyze retention efforts and results at USI and to assess and report on the University's performance with respect to retention. Its final report is expected following a two-year period of work.

In answer to a question regarding the University's outreach efforts to public school students, Dr. Bennett and Dr. Parrent described USI's efforts through CAP (College Achievement Program), the College Mentors for Kids program, and a committee of USI and Ivy Tech staff that is exploring ways to promote the progression of students from middle school through college.

#### **E. REPORT ON THE INDIANA GENERAL ASSEMBLY**

Mr. Huber asked Vice President Brinker for a report on the 2005 session of the Indiana General Assembly. Ms. Brinker reported that the General Assembly passed a two-year, \$24.3 billion budget that increases state spending by 2.6 percent in fiscal year 2006 and 1.4 percent in fiscal year 2007. The budget eliminated the state's \$600 million structural deficit, but left \$750 million in delayed payments to public schools, local

government, and universities as a continuing obligation for the state. She referred the trustees to a handout summary of the 2005-2007 biennial budget and reviewed the operating budget appropriation, the capital budget appropriation, and line item requests. USI's increase in operating appropriation for 2005-2006 is approximately 1.2 percent, while the appropriation for 2006-2007 is approximately 3.3 percent. Ms. Brinker explained that special adjustments were very important to USI's funding base. For all of higher education, operating appropriations increased about .3 percent in 2006 and .5 percent in 2007.

Vice President Brinker reviewed the capital budget appropriation. Funding for repair and rehabilitation increased from \$400,000 in 2003-2005 to \$800,000 for 2005-2007. This appropriation is not included in the University's base appropriation and must be requested from the Commission for Higher Education and the State Budget Committee. Regarding appropriations for facilities, Ms. Brinker reported that the General Assembly approved \$240 million for 14 new capital projects throughout the state for higher education. She reported that USI received the following (and that operational costs for new buildings were not included in the budget):

- \$6.6 million in bonding authorization for the design phase of the new College of Business and General Classroom Building; expansion of the Physical Plant; and completion of the lower level of the Education Center; and
- \$7.25 million in authorization only (no fee replacement) for the Phase II Expansion of the Recreation and Fitness Center.

Ms. Brinker explained that despite the lack of appropriation for operational costs for the David L. Rice Library, the University will be able to fund the library operating costs through other funds.

Regarding line item requests for Historic New Harmony and Lincoln Amphitheatre, Vice President Brinker reported that there is no increase in funding for Historic New Harmony and that funding for Lincoln Amphitheatre increased about \$50,000 to \$270,000 in fiscal year 2006, but decreased to \$1 in fiscal year 2007. President Hoops reported that following the 2005 season, the University will no longer produce shows at the Lincoln Amphitheatre because of continued funding inadequacies.

Vice President Brinker reported on funding for the State Student Assistance Program (SSACI) and other items in House Bill 1001, including a requirement for transfer of credit, and a requirement for state educational institutions to hold public hearings to set tuition and fees for a two-year period following the conclusion of a budget session. She reviewed a change which increases limits for building projects that require additional approval from the State, including construction of facilities; purchase or lease-purchase of land and buildings; repair and rehabilitation projects; and lease of a building or facility. She reported that another budget bill item allows repayment of up to 50 percent of accumulated payment delays to universities, schools, and local government if the Budget Agency determines sufficient funds are available.

Ms. Brinker concluded her report by expressing gratitude to the legislators, especially the local delegation, and to the budget appropriators and staff who worked with the University through the session. She noted that USI has many friends throughout the State who were helpful to the University in the budget process, and she thanked the USI students, staff, alumni, and members of the Board of Trustees who took an active role in the session.

President Hoops added his thanks to the legislators and trustees for their support of the University throughout the budget process. Mr. Huber expressed appreciation on behalf of the Board of Trustees to Vice President Brinker and President Hoops, along with others who worked to achieve excellent results in a challenging session of the General Assembly.

#### **F. APPROVAL OF CONFLICT OF INTEREST STATEMENTS**

Chair Huber called on Vice President Rozewski to review the Conflict of Interest Statements in Exhibit I-A. Mr. Rozewski noted that at its meeting on November 4, 2004, the Board of Trustees reviewed the Possible Conflict of Interest Disclosure Statements submitted by University employees and trustees in 2004. In December 2004, for calendar year 2005, the University requested statements of all trustees and senior staff, even those with no potential conflicts of interest to disclose, and reminded all University employees of their obligation to submit a statement if required.

In 1983, the Indiana General Assembly enacted amendments to the Indiana "conflicts of interest" law, which provides that "The public servant who knowingly or intentionally: (1) has a pecuniary interest in; or (2) derives a profit from a contract or purchase connected with an action by the government entity that he serves, commits a conflict of interest, a Class D felony."

I.C. 35-41-1-2 defines "public servant" as a person who (1) is authorized to perform any official function on behalf of, and is paid by, a governmental agency; or (2) is elected or appointed to office to discharge a public duty for a governmental entity.

The 1983 amendment provides a method by which public servants can avoid the criminal aspects of the conflicts of interest law by filing a disclosure statement with the Board of Trustees. The Board of Trustees must approve such disclosures, and must forward all disclosure statements to the State Board of Accounts.

Mr. Rozewski referred the trustees to a list of individuals (Exhibit I-A) who have submitted a Possible Conflict of Interest Disclosure Statement since January 2005, and recommended its approval.

On a motion by Mr. Day, seconded by Mr. Hoehn, the Possible Conflict of Interest Disclosure Statements in Exhibit I-A were approved.

#### **G. APPROVAL OF POSTHUMOUS DEGREE**

Mr. Huber called on Provost Bennett to present the recommendation for a posthumous degree. Dr. Bennett reported that in accordance with the Policy on Posthumous Recognition of Students and on the recommendation of the dean of the Bower-Suhrheinrich College of Education and Human Services, in consultation with the undergraduate faculty of the Teacher Education Department, approval of the following posthumous degree was recommended.

On a motion by Mr. Will, seconded by Mr. Day, the following posthumous degree was approved.

BACHELOR OF SCIENCE in Elementary Education

Brooke C. Medcalf

#### **H. APPOINTMENT OF THE NOMINATING COMMITTEE**

Mr. Huber appointed Mr. Will as the chair of the Nominating Committee for 2005-2006, and appointed Mrs. Torain and Mr. McDonald as members of the committee.

#### **I. APPROVAL OF RESOLUTION OF APPRECIATION TO SAMUEL J. TUCKER**

Mr. Hoehn presented the following resolution of appreciation to Sam Tucker.

**WHEREAS**, Samuel J. Tucker was appointed to the University of Southern Indiana Board of Trustees by Governor Frank O'Bannon in 2003, becoming the tenth student to be so appointed in the history of USI; and

**WHEREAS**, Mr. Tucker has served with distinction as a member of the Board of Trustees; and

**WHEREAS**, through his active leadership and communication with the Student Government Association and other student groups, he has caused positive progress in the area of student governance; and

**WHEREAS**, his term on the board will expire in summer 2005;

**NOW, THEREFORE, BE IT RESOLVED**, that the members of the USI Board of Trustees express to Mr. Tucker their sincere appreciation for his involvement and his vision; and

**FURTHER RESOLVED**, that the Board wishes Mr. Tucker well as he pursues a Ph.D. in Polymer Science and Engineering at the University of Southern Mississippi; and

**FURTHER RESOLVED**, that this resolution be adopted and spread upon the minutes of the University of Southern Indiana Board of Trustees for all time as a perpetual recognition of the deep gratitude owed by the University and its trustees, officers, students, and faculty, to Mr. Samuel J. Tucker for his devoted service.

Mr. Hoehn presented Mr. Tucker with a University Chair. On the motion by Mr. Hoehn, seconded by Mrs. Torain, the resolution was approved.

Mr. Tucker thanked the Board of Trustees and the administration for the opportunity to serve as the student trustee in 2003-2005.

## **SECTION II – FINANCIAL MATTERS**

### **A. REPORT OF THE FINANCE/AUDIT COMMITTEE**

The Finance/Audit Committee met prior to the Board of Trustees meeting on May 7, 2005. Mr. Hoehn reported that the committee approved budget appropriations, adjustments, and transfers, and heard a brief report from Vice President Brinker on the biennial budget.

### **B. REPORT OF THE CONSTRUCTION COMMITTEE**

The Construction Committee met prior to the Board of Trustees meeting on May 7, 2005. Mr. Hoehn reported that the committee heard a report on change orders previously approved by the Vice President for Business Affairs and approved a change order (in excess of \$25,000, for which committee approval is required) for the David L. Rice Library Project.

### **C. UPDATE ON CURRENT CONSTRUCTION PROJECTS**

Mr. Huber called on Vice President Rozewski, who introduced Miles Mann, assistant director of Facilities Planning and Operations, to present a report on the Rice Library Project. Mr. Mann reported that the Rice Library Project continues to progress with all the concrete floors poured and the lower level and first floor rooms framed. The third floor is being framed and work has begun on the utility penthouse. Two of three stairwells have been poured. Mr. Mann reported that the project is slightly behind schedule, but he anticipates that it will be completed as planned.

In answer to Mr. Will's question about construction management, Mr. Mann reported that the decision to rely on University staff to provide construction management services for the library project instead of contracting with an outside construction management firm has been successful. He reported that the University staff as well as the architects and contractors are pleased with the management of the David L. Rice Library Project, which thus far is a successful and efficient project.

### **D. APPROVAL OF LIFE INSURANCE CARRIER AND RATES FOR 2005-2006**

Chair Huber asked Vice President Brinker to report on the life insurance rates for 2005-2006. Ms. Brinker reported that the University offers two group life insurance programs through Prudential Insurance Company of America. There are 61 employees and 72 retirees enrolled in the original program and 814 employees and 32 retirees enrolled in the revised program. Employees hired after February 1, 1988, are enrolled in the revised program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for the twelve-month guarantee period beginning July 1, 2005. Life Insurance rates will remain at \$.21/\$1,000 with an AD&D rate of \$.02/\$1,000.

On a motion by Mr. Hoehn, seconded by Mr. Tucker, the group life insurance program with Prudential Insurance Company of America with the proposed rates effective July 1, 2005, was approved.

### **E. APPROVAL OF SUPPLEMENTAL LIFE INSURANCE CARRIER FOR 2005-2006**

Ms. Brinker reviewed the recommendation for approval of supplemental life insurance. The University offers supplemental life insurance to employees through Prudential Insurance Company of America. There are 287 employees enrolled in the program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for the twelve-month guarantee period beginning July 1, 2005.

On a motion by Mr. Tucker, seconded by Mrs. Torain, the supplemental life insurance program with Prudential Insurance Company of America effective July 1, 2005, was approved.



**F. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 2005-2006**

Vice President Brinker reviewed the recommendation for approval of the contract for long-term disability insurance. The contract for the University's Long-Term Disability Insurance Program with The Standard Insurance Company is to be renewed effective July 1, 2005. The disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 639 eligible employees.

Renewal rates from The Standard Insurance Company reflect no increase for the twelve-month period beginning July 1, 2005. The current monthly premium is based on a percentage of Covered Monthly Salary (CMS) for the University:

	2004-05 Rates	2005-06 Rates
Income Premium	0.385% CMS	0.385% CMS
Annuity Premium	0.146% CMS	0.146% CMS

On a motion by Mr. Tucker, seconded by Mrs. Torain, The Standard Insurance Company Long-Term Disability Insurance rates effective July 1, 2005, were approved.

**G. APPROVAL OF CONCERN: EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES FOR 2005-2006**

Vice President Brinker reviewed the recommendation to approve Concern: Employee Assistance Program rates for 2005-2006. The contract for the University's Employee Assistance Program (CONCERN: EAP) with Deaconess Service Corporation is to be renewed as of July 1, 2005. CONCERN: EAP is a comprehensive employee assistance program which provides assessment, short-term counseling, referral, and follow-up services for 875 employees and members of their immediate families. The utilization rate for calendar year 2004 was 4.2 percent.

Renewal rates from Deaconess Service Corporation reflect no increase for the twelve-month period beginning July 1, 2005. The University pays the annual cost for the program which is \$20 per employee per year. This agreement with Deaconess Service Corporation may be terminated at any time by either party upon sixty (60) days advance written notice to the other party.

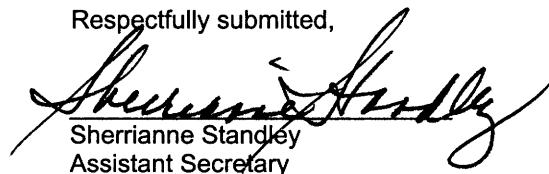
On a motion by Mr. Tucker, seconded by Mr. McDonald, the renewal of the master policy with the Deaconess Service Corporation beginning July 1, 2005, was approved.

**H. OTHER BUSINESS**

Vice President Brinker announced that the public hearing required by the Indiana General Assembly to review tuition and fees for 2005-2006 and 2006-2007 is scheduled for Thursday, May 19, 2005, at 3:00 p.m. on campus.

There being no further business, the meeting adjourned at 3:50 p.m.

Respectfully submitted,

  
Sherianne Standley  
Assistant Secretary

**Possible Conflict of Interest Disclosure Statements  
Filed for 2005**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
2-14-05	*John L. Deem Associate Vice President for Student Affairs	Fifth Third Bank Cabinets & Counters Keller Schroeder & Associates GoalQuest	Spouse of employee Father of employee Father of employee Expenses associated with session presentation at 2005 NASPA annual conference
1-14-05	Mark D. Krahling Assistant Professor of Chemistry	MASIKANI (our farm)	Owner
2-15-05	* Robert W. Parrent Vice President for Student Affairs	Fifth Third Bank GoalQuest	Spouse of Trust Department employee Expenses associated with session presentation at 2005 NASPA annual conference
4-11-05	Mark Rozewski Vice President for Business Affairs and Treasurer	N/A	N/A
1-5-05	Barry K. Schonberger Dean of Students	N/A	N/A
1-10-05	Carmen Stoen Director of Student Development Programs	United Rentals	Spouse of employee
1-11-05	Connie A. Weinzapfel Director of Historic New Harmony	James Parrent Garden Design	Spouse of owner

\*Denotes that revisions were made to Conflict of Interest Disclosure Statements originally reviewed and accepted by the University of Southern Indiana Board of Trustees at its January 13, 2005, meeting.

All other Conflict of Interest Disclosure Statements were received after the January 13, 2005, meeting.